

Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid



Customer Services
Executive Director: Douglas Hendry

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10 June 2016

NOTICE OF MEETING

A meeting of the **AUDIT COMMITTEE** will be held in the **COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD** on **FRIDAY, 17 JUNE 2016** at **11:15 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES** (Pages 1 - 6)
Minutes of Audit Committee as held on Friday 11 March 2016.
- 4. REVIEW OF CODE OF CORPORATE GOVERNANCE** (Pages 7 - 48)
Report by Head of Strategic Finance and Executive Director – Customer Services.
- 5. INTERNAL AUDIT ANNUAL REPORT 2016/2017** (Pages 49 - 58)
Report by Chief Internal Auditor
- 6. INTERNAL AUDIT SUMMARY OF ACTIVITIES** (Pages 59 - 68)
Report by Chief Internal Auditor.
- 7. INTERNAL AUDIT REPORTS** (Pages 69 - 170)
Report by Chief Internal Auditor
- 8. EXTERNAL & INTERNAL AUDIT REPORT FOLLOW-UP 2015 - 2016** (Pages 171 - 180)
Report by Chief Internal Auditor.
- 9. AUDIT COMMITTEE ANNUAL REPORT 2015 - 2016** (Pages 181 - 190)

- Report by Chair of Audit Committee.
- 10. UNAUDITED FINANCIAL ACCOUNTS** (Pages 191 - 308)
Report by Head of Strategic Finance.
 - 11. WHY ACCOUNTS MATTER** (Pages 309 - 318)
Report by Head of Strategic Finance.
 - 12. EXTERNAL AUDIT REPORTS**
Report by External Audit
 - (a) MANAGEMENT LETTER: INTERNAL CONTROLS (Pages 319 - 324)
 - (b) MANAGEMENT LETTER: BUDGET SETTING (Pages 325 - 332)
 - 13. RISK MANAGEMENT AND AUDIT** (Pages 333 - 342)
Report by Chief Executive
 - 14. INTERNAL AUDIT CHARTER** (Pages 343 - 360)
Report by Chief Internal Auditor
 - 15. AUDIT COMMITTEE WORKPLAN** (Pages 361 - 364)
Audit Committee Workplan 2016-2017.

Audit Committee

Martin Caldwell (Chair)
Councillor Iain MacLean
Sheila Hill (Vice-Chair)
Graeme Forrester

Councillor Michael Breslin
Councillor Richard Trail

Contact: Adele Price-Williams

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